

Mass Stipend and Stole Fee Questionnaire

This questionnaire is sent to you as a priest in your parish and is designed to assist the Diocese of Bismarck in the financial review of your parish. Your responses will be used to help us plan the review for your parish and will be kept confidential. When completed, please return this questionnaire to the Internal Auditor at the Diocese of Bismarck, either by email at lzuelke@bismarckdiocese.com or by mail to the attention of the Internal Auditor.

Name of priest completing this questionnaire: _____

Parish you are completing this for: _____

Date completed: _____

1. Do you or your parish keep a detailed log of Mass intentions, the stipend amount associated with this intention, and the date the intention was said?

Yes No Comments: _____

2. If you say multiple Mass intentions with stipends associated with these intentions in the same day, do you only accept a stipend for one intention and send the other stipends to the Seminarian Fund at the Diocese of Bismarck (excluding Christmas Day)?

Yes No Comments: _____

3. If you accept more Mass intentions than can be said in one year's time, do you send these intentions with their stipends to the Diocese of Bismarck to be said by retired priests?

Yes No Comments: _____

4. Do you personally celebrate a *pro populo* intention for each Sunday and Holy Day of Obligation (pastor or parochial administrator)?

Yes No N/A Comments: _____

5. Do you accept a Mass stipend for any *pro populo* Mass said?

Yes No N/A Comments: _____

6. Do you accept more than \$10 for any Mass intention said?

Yes No Comments: _____

7. Are Mass stipends deposited into the parish checking accounts?

Yes No Comments: _____

8. Do you report to your parish your said intentions, how many stipends you are to be paid for, and how many stipends should be sent to the Diocese of Bismarck as binations?

Yes No Comments: _____

9. Are Mass stipends paid to you through payroll and included on your W-2 at the calendar year end?

Yes No Comments: _____

10. Are stole fees turned over to the parish to be recorded as parish income?

Yes No Comments: _____

I attest that the information presented in this questionnaire is accurate to the best of my knowledge.

Signature

Date